

**Wilton-Lyndeborough Cooperative  
Policy Committee Meeting  
October 19, 2021  
Wilton-Lyndeborough Cooperative MS/HS**

**I. Call to order** at 7:00PM in WLC Media room, Brianne Lavallee, Paul White, and Tiffany Cloutier-Cabral present, Peter Weaver joined remotely.

**II. Adjustments to agenda:** Motion was made by Ms. Lavallee and seconded by Mr. White to add review of CBI and CBI-R to old business. Roll call vote 3 ayes 0 nays

**III. OLD BUSINESS**

i. CBI-Evaluation of the Superintendent; discussion was had regarding the policy final draft. All in agreement no further edits need, policy will be sent to the School Board for approval.

ii. CBI-R-Evaluation of the Superintendent; discussion was had, no further changes noted at this time, policy will be sent to the School Board for approval.

iii. DAF-4-Procurement Additional Provisions Pertinent to Food Service Program; discussion was had regarding the sample policy, no further edits noted at this time. Consensus of the committee to send the policy to the School Board for final approval.

iv. EBBD-Indoor Air Quality; Discussion was had, no edits needed at this time; legal references to be updated.

v. EEAEA-Mandatory Drug and Alcohol Testing-School Bus Drivers; discussion was had regarding the "optional" portion of this policy EEAEA-R which is the procedure for the district to follow; consensus of the board is to conduct more research into our current policies verses the recommended policies from NHSBA (New Hampshire School Board Association); also administration to follow up and see if our current bus contract contains the necessary information

vi. GBGD-Background Investigation and Criminal Records Check; Mr. Weaver is still completing a review to add any recommendations; the policy will be added to next month's agenda

vii. IGE-Parental Objections to Specific Course Material//KEC; discussion was had regarding this policy and policy KEC; Mr. White pointed out the need to have both in place since IGE addresses a parents concerns with their own child using particular curriculum items and KEC is the process for instructional materials in regards to the entire student body. Consensus is to adopt the sample policy as written as is required by law in accordance with RSA193:40; final read at next committee meeting.

viii. IHCD/LEB-Advanced Coursework/Advanced Placement Courses; discussion was had regarding the current policy; Mr. Weaver is still completing a review, discussion moved to next meeting

ix. IK-Earning of Credit; discussion was had regarding the current policy and the specification of mathematic credits vs. all required coursework; this was updated in 2018 in response to legislation; NHSBA made further edits this year to reflect changes to RSA 193-E:3-f (HB182) ; will review draft at next meeting prior to sending to the School Board

x. IKF-High School Graduation; Consensus of committee agrees to changes reflected in sample policies; Mr. Weaver noted that our requirements are actually more comprehensive than the requirement for a State Diploma and that he recommends having Principal Edmunds review the policy prior to draft being sent to the School Board; consensus reached by committee to obtain recommendations prior to draft being completed

xi. IMBC-Alternative Credit Options; Consensus of committee agrees to changes reflected in sample policies; committee agrees to have Principal Edmunds review prior to draft being sent to the School Board

xii. JCA-Change of School Assignment; Mr. Weaver is still completing a review, discussion moved to next meeting.

xiii. JICDD-Student Discipline: Out-of-School Actions discussion was had regarding changes in legislation sample policies were revised in Sept 2021 and March 2021; Principal Edmunds will review the policies and send any comments to Committee Chair for discussion at the next meeting

xiv. JLCA-Physical Examinations of Students discussion was had regarding this policy and relate policy EBBB; Ms. Cabral reviewed both and currently recommends dropping policy EBBB and combining the policy with JLCA; she has forwarded a recommendation with the proposed changes to the committee; committee members to review and create draft for next meeting; discussion was also had regarding the inclusion of Naloxone use in schools; history of prior board vote to not move forward with this was discussed and Ms. Cloutier-Cabral provided summary of previous Board discussion. Consensus of the committee to review Ms. Cloutier-Cabral's recommendation and move forward with a draft at the next meeting.

xv. KEC-Policy of Reconsideration of Instructional Materials; discussion was had regarding minor wording edits and clarification regarding the need for this and policy IGE.

xvi. KEC-R-Reconsideration of Instructional Materials; discussion was had regarding minor wording changes.

#### **IV. NEW BUSINESS**

i. Look at Wording of Policy Revision Dates; discussion was and consensus was reached that when the committee reviews but does not change policy content we will have a *Committee Review* date added to footnotes of each policy;

ii. Grant Report Results: Grant report results reviewed and timeline for completion reviewed; discussion was had that the Finance committee will assist the Policy committee by reviewing the Procurement policy and DAF policies. The Policy Committee will review ADB/GBEC and GADA for the next meeting

iii. Future Meeting Dates; discussion was had regarding need for a date in November; date selected and agreed upon by all committee members

#### **V. PUBLIC COMMENT** no public in attendance.

#### **VI. ADJOURNMENT** motion was made by Mr. White and seconded by Ms. Cloutier-Cabral to adjourn; roll call vote 3 ayes 0 nays; meeting adjourned at 8:50pm